

REQUEST FOR QUOTATION

RFQ No. : IIC/TBI/20-21/004

Date: July 30, 2020

RFQ Due on: **August 14, 2020 at 18:00 Hrs IST**

Bid Opening Date: **August 17, 2020**

Dear Sir / Madam,

Pandit Deendayal Petroleum University (PDPU) established as a University through the PDPU Act enacted on April 04, 2007 with a vision "To emerge as a world class Institution of Excellence in Energy Education, Research and Innovation which will prepare and sensitize the youth and ultimately the society for radical yet sustainable societal transformation." The University offers programs to address the need for trained human resources in the domains of Science, technology, Management and Humanities. PDPU has NAAC Accreditation with "A" Grade (3.39 out of 4 CGPA) and has been awarded the Graded Autonomy by MHRD, Govt. of India.

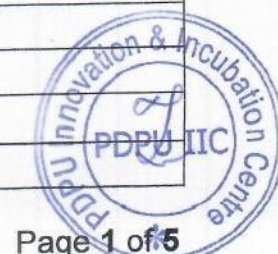
PDPU Innovation & Incubation Centre (PDPU IIC) is an incubator established by PDPU, as Section 8 Company, with an aim to transform brimming energy and potential of young students, budding innovators, entrepreneurs and technocrats to innovation driven business ventures leading to technical renaissance. PDPU IIC has incubated more than 90 start-ups.

PDPU IIC invites you to submit your offer in '.pdf' format via e-mail to purchaseatiic@gmail.com & iic@pdpu.ac.in, super-scribing RFQ No.

Specification and Scope of work for CNC Router Machine

The scope of work shall comprise of Design, Engineering, Supply, and Installation & Commissioning of CNC Router Machine. Completely packaged unit ready for installation with instrumentation & controls, as per our specifications as below:

Sr. No.	Description	Detail specifications
1	Working Area (X-Y-Z axis)	1300 mm x 2500 mm x 300 mm
2	Spindle Motor	6 kW
3	Linear Guide	THK 25 mm
4	Ball screw for "Z"	PMI 25 mm
5	Drive Mechanism	Helical Rack & Pinion
6	Inverter	10 HP
7	Engraving & Cutting Tools	10 Nos. Standard
8	Lubricating system	Automatic
9	Resolution	200 microns or lower



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10	Software compatibility	Appropriate
11	Working Material	Wood, Acrylic, MDF and HDP
12	Accessories	Stabilizer, Computer
13	Warranty	Minimum 1 year
14	Annual Contract	Maintenance Minimum 5 years



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Bid Evaluation Criteria for CNC Router Machine

Instruction to Bidders:

1. Bidder should be either a manufacturer or its authorised distributor / dealer of the quoted item.
Bidder should submit valid documentary certificate / evidence for being a manufacturer or its authorised distributor / dealer.
2. Bidder should submit a copy of purchase order for similar supply during any of the preceding three years reckoned from bid due date.

Bid Evaluation Criteria for this Bid will be as under:

BID EVALUATION (TECHNICAL)

1. Bidder must have supplied at least one CNC Router Machine to any reputed University, Institute or Incubator, during any of the preceding 3 years reckoned from bid due date.
2. Documentary evidence in the form of work order & proof of supply for the above mentioned addressable CNC Router Machine to be submitted along with the bid.

BID EVALUATION (PRICE)

Basic guidelines:

Bid must be submitted in two bid system:

1. Offer should be submitted in two-sealed envelope namely a) Technical bid and b) Price bid. Each envelope should bear the Bid No., Closing date, Opening date, Job Title and Title ("Bid for CNC Router Machine") of envelope in bold letters.
2. The above bid should be addressed to:
Director
PDPU Innovation & Incubation Centre,
7, Amenities Centre,
Pandit Deendayal Petroleum University,
Raisan, Gandhinagar – 382007 (Gujarat)

Sr. No.	Particular	Quantity	Unit Price ¹ (in figures & words)
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¹ Price to be inclusive of Taxes and all other Charges



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1	CNC Router Machine	1	
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Price Basis: Prices shall be including taxes, Duties, P&F, Freight On Road (F.O.R.), etc. at Consignee Address

Delivery Schedule: The material should be delivered at consignee address within 3 to 4 weeks from the date of receipt of P.O.

Terms of delivery: The material shall be delivered at consignee address, on freight paid door delivery basis.

Consignee Address: PDPU Innovation & Incubation Centre, UG Hostel, Pandit Deendayal Petroleum University, Raisan, Gandhinagar – 382007 (Gujarat)

Terms of payment:

1. 90% payment will be released within 15 days of receipt & installation of material at consignee address, directly to your bank account.
2. 10% payment will be released within 15 days after completion of warranty period.

Warranties: The product must be warranted for applicable standard warranty period.

Important:

1. *Percentage of Taxes, Duties, P&F, Freight charges etc. of quoted basic price should be clearly mentioned in the quotation.*
2. *Please submit Catalogue/Specification Details, Test Certificates/Traceability Certificate for accuracy along with your quotation.*
3. *Any deviations from RFQ proposed by bidders, if any, should be attached separately.*

Yours truly,

For, PDPU Innovation & Incubation Centre


Authorized Signatory



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SELF DECLARATION FORM

To:
Director,
PDPU Innovation & Incubation Centre

Dear Sir,

1. I / we, the undersigned do hereby declare that, I / we have never ever been blacklisted and / or there were no debarring actions against us for any default in supply of material / equipments or in the performance of the contract entrusted to us.
2. In the event of any such information pertaining to the aforesaid matter found at any given point of time either during the course of the contract or at the bidding stage, my bid/contract shall be liable for truncation / cancellation / termination without any notice at the sole discretion of the purchaser.

Signature of Vendor with Office Seal

